

Paul Roberts Pty. Ltd.

Company Registration Package, Part 1

Prepared for **Roberts, Paul**
Matter name **SMSF set up + register Corporate Trustee**
Prepared by **Joel James Hewish**
Date downloaded **1 February, 2022 3:58 PM**

Contents of document package

Consent to act as Director	1
Consent to act as Secretary	2
Application for Shares	3

What to do next

Signing the documents and Stage 2: Lodging the Form and receiving the ACN

Before you electronically lodge the registration with ASIC, you need to arrange for the relevant documents to be signed by the directors, secretaries, and shareholders. Then the documents need to be filed in the Company Register.

When you're ready to lodge:

- 1 return to <http://www.cleardocs.com/>;
- 2 log in;
- 3 select 'SMSF set up + register corporate trustee' from the 'My Cleardocs' area and select your matter with the 'Review and edit' button. The next screen sets out which stage you are up to and what you have to do next.
- 4 click on "Pay the ASIC fee" to pay by credit card — the Westpac site will return you to Cleardocs.

How long does the ASIC process take?

Normally, ASIC will issue the ACN and Certificate of Registration within a few minutes — you can wait at the Cleardocs site for the response.

When ASIC approves the registration Cleardocs completes the documents that need the ACN – eg, the Constitution, minutes of the first directors' meeting, the share certificates, and the public officer documents. You can download them straight away.

ASIC has to review some applications manually but will notify you of this promptly. So if you wait more than a few minutes for a response, it's probably worth logging out and checking again later. Cleardocs will send you an email when ASIC responds.

Questions or further information

If you have any questions, you can call Cleardocs on 1300 307 343.

Cleardocs will answer all your administrative queries. These include, queries about our service, our website, registering as a user, payment or feedback.

Maddocks will answer all your questions about the nature, content, use, consequences, drafting and effectiveness of our documents.

All the legal information contained in this document is provided by our lawyers at Maddocks.

(To be tabled at first meeting of directors)

To
Paul Roberts Pty. Ltd.
United Global Capital, Level 33, 360 Collins Street
Melbourne, VIC, 3000

Consent to act as Director

I consent to act as director of **Paul Roberts Pty. Ltd.** with effect from the date of this consent.

My personal details are as follows:

Full name	Paul James Roberts
Usual residential address	15 Stoeckel Terrace
Town / State / Postcode	Paringa, SA 5340
Place of birth	Adelaide
Date of birth	20-08-1976

I give you notice of the following:

No Interests to declare.

Signed:


Paul James Roberts

Date: 2 February, 2022

(To be tabled at first meeting of directors)

To

Paul Roberts Pty. Ltd.
United Global Capital, Level 33, 360 Collins Street
Melbourne, VIC, 3000

Consent to act as Secretary

I consent to act as secretary of **Paul Roberts Pty. Ltd.** with effect from the date of this consent.

My personal details are as follows:

Full name	Paul James Roberts
Usual residential address	15 Stoeckel Terrace
Town / State / Postcode	Paringa, SA 5340
Place of birth	Adelaide
Date of birth	20-08-1976

Signed:


Paul James Roberts

Date: 2 February, 2022

(To be signed and provided to company before Registration Application is submitted)

To the Directors
Paul Roberts Pty. Ltd.
United Global Capital, Level 33, 360 Collins Street
Melbourne, VIC, 3000
Australia

Application for Shares

I apply for the allotment to me of the following shares in the capital of the company:

Type of shares	Number of shares	Amount paid per share	Amount unpaid per share	Total cost of shares
Ordinary	12	\$1.00	\$0.00	\$12.00

I will accept the shares allotted to me and will be bound by the company's Constitution.

I authorise the company to place my name on the Register of Members in respect of the shares.

My personal details are as follows:

Name of Shareholder	Usual residential address of Shareholder
Paul James Roberts	15 Stoeckel Terrace Paringa, SA 5340

Date:

02-02-2022

Signed:

Paul James Roberts

Dummy Form 201

This is a dummy form 201 - and is for your reference only. The actual information that will be lodged with ASIC is more accurately reflected in the 'Summary Checklist' that appeared at the end of the online question interface you completed to create these documents.

Message Trace Number : 975718

lodging party or agent name **Paul James Roberts**

level/building name/unit

street number & name **15 Stoeckel Terrace**

state/territory

postcode **5340**

DX number

suburb/city **Paringa**

Australian Securities & Investments Commission

form **201**

Application for
registration as an Australian company

Corporations Act 2001

100(1)(d), 112-114, 117,
119-121, 134-136, 147-
150

Application

I We apply for registration of the company under the Corporations Act 2001, and nominate SA as the State or Territory in which the company will be registered.

Proposed details of the company

Does the company have a proposed company name? **Yes**

if yes, the proposed company name is. **Paul Roberts Pty. Ltd.**
(give name reservation number, if any)

Is the proposed name identical to a registered business name(s)? **No**

type and class of company	type of company	class of company	subclass of company
	proprietary company	limited by shares	separation trustee company

registered office

office level building name
street number & name **Level 33, 360 Collins Street**
suburb/city **Melbourne** State/territory **VIC** postcode **3000**

Does the company occupy these premises? **No**

The occupier of the premises has consented in writing to the use of the specified address as the address of the registered office of the company and has not withdrawn the consent.

if no, name of occupier **United Global Capital**

occupier's consent *The occupier of the premises has consented in writing to the use of the specified address as the address of the registered office of the company and has not withdrawn the consent.*

principal place of business in Australia

office level building name
street number & name **15 Stoeckel Terrace**
suburb/city **Paringa** State/territory **SA** postcode **5340**

Director and secretary details

Give details below of the person(s) who have consented in writing to become a director and/or secretary of the company. A public company must have a minimum of 3 directors (2 resident in Australia) and 1 secretary (resident in Australia). A proprietary company must have a minimum of 1 director (resident in Australia). The office of secretary is optional, but if appointed one must reside in Australia. Officeholder(s) appointment date shall be effective from the beginning of the day on which the company becomes registered.

family name	Roberts	given names	Paul James
former name			
unit, floor, building name			
street number & name	15 Stoeckel Terrace		
suburb/city	Paringa	state/territory	SA
country (if not Australia)		postcode	5340
date of birth	20/08/1976	place of birth (name/city)	Adelaide
		(state/country)	SA
office held	Director - YES	secretary	YES
is the address shown above the usual residential address of the officeholder? YES			

Share structure

(details of shares issued by the company, not required from a company limited by guarantee)

Code	Full title	Code	Full title	Code	Full title	Code	Full title
A	A	LG	Life governor's	SPC	Special	REDP	Redeemable preference
B	B., etc	MAN	Management	PRF	Preference	NRP	Non-redeemable preference
EMP	Employees	ORD	Ordinary	CUMP	Cumulative preference	CRP	Cumulative redeemable preference
FOU	Founder's	RED	Redeemable	NCP	Non-cumulative preference	NCRP	Non-cumulative redeemable preference
						PARP	Participative preference

Share class code	Full title	Total number issued	Amount to be paid	Amount to be unpaid
ORD	Ordinary	12	12.00	0.00

If you are using the standard share class codes you do not need to provide a full title for the shares

If you are not using the standard share class codes, enter a code of no more than 4 letters and then show full title.

If shares will be issued for other than cash

Will some or all of the shares be issued under a written contract ☐ yes ☒ no

If yes, proprietary companies must also lodge a Form 207Z certifying that all stamp duties have been paid and public companies must also lodge a Form 207Z and either a Form 208 or a copy of the contract

If the public companies must also lodge a Form 208

Details of all members

Companies with shares – provide the names and addresses of all persons who have agreed to take up shares, then, for each share class, show the total number of shares that the member will hold, the totals amounts that will be paid and will remain unpaid for those shares, and indicate if the shares are fully paid or beneficially held.

Companies Limited by Guarantee – provide the names and address of all your members.

Name and address of member	Code	Total number Held	Total amount paid	Total amount Unpaid	Fully paid	Beneficially held
Paul James Roberts 15 Stoeckel Terrace Parunga, SA 5340 Australia	Ordinary	12	12.00	0.00	Y	Y

Ultimate Holding Company

Will the company have an ultimate holding company upon registration? **No**

If yes, provide the following details of the ultimate holding company:

Company name

ACN/ARBN/ABN

Country of incorporation if not Australia

Declaration by applicant

Name **Paul James Roberts**

Is the address of the applicant the same as the lodging party? **YES**

I/we apply for registration of a company on the basis of the information in this form and any attachments. I/we have the necessary written consents and agreements referred to in this application concerning the members and officeholders and I/we shall give the consents and agreements to the company after the company becomes registered. The information provided in this application and in any annexures is true and correct at the time of signing.

Signature

If the applicant is a natural person - 1 signature required.

If the applicant is a corporation - at least 1 director or secretary to sign.

If the applicant is acting in the capacity of 'agent' for a natural person or a corporation he/she may sign on their behalf and state their capacity as agent:

name **Paul James Roberts**

capacity

sign here

Date: **02/02/2022**